

Council: Mayor Andrea Rogers, Kathy Fitzpatrick, Steve McKibben, Arlene Burns, and Emily Reed
Staff: Water Operator Matthew Koerner, Acting Recorder Jeanne Reeves
Audience: Mary Lou Perry, Tracie Hornung, and Dan Rasmussen
Absent: Peny Wallace and Christina LaFever

CALL TO ORDER

Meeting was called to order by Mayor Andrea Rogers at 7:10 p.m. and roll call was taken.

ADDITIONS OR CORRECTIONS – Reeves asked to add an agenda item for a request from John Grim to approve a bid from Pacific Intertek to video sewer lines.

BUSINESS FROM THE AUDIENCE—Water Operator Koerner said with the development of the new reservoir, it will create a new pressure zone. It would start at Bob Thayer’s residence and go out Third Ave. and Mosier Creek Road. He is working with John Grim to try to ensure there are no problems with the water distribution system when the reservoir comes on-line. About 20 pressure-reducing valves are being installed in the pressure zone. Well #2 is being developed as a backup for Well #4, as Well #3 is under a court order to be decommissioned. Well #2 is located in another pressure zone and you cannot pump into different zones. There is a need for some conversations on long-range plans, one of which is the possibility of drilling a new backup well.

CONSENT AGENDA

- 1) Approval of Minutes, May 1, 2013
- 2) Review/Approve Bills

A motion was made by Councilor Burns to approve the consent agenda. Councilor Fitzpatrick seconded. Discussion to add the comment that Mike Rockwell was in agreement with the proposed SDC for Mosier Bluffs. Motion passed unanimously with the added change to the minutes.

BUSINESS

1. Personnel Committee –**Motion by Burns, second by Reed, to appoint Mary Lou Perry as a citizen member of the Personnel Committee. No Discussion. Motion approved unanimously. Motion by Burns, second by McKibben, to add to the Mosier Personnel Committee document, Section III. C, Resignation. A City Council or citizen member may resign..... No discussion. Motion approved unanimously.** Committee member, Kathy Fitzpatrick, met with Bob Francis. He did not recommend that the City contract out for financial services. It should be an in-house position to keep track of goals and visions of the City. He also stated it was in the best interest of the City to have two positions to handle the increased work load. Council reviewed the proposed job description for the new position, City Finance Director/Recorder/Administrator. They made several modifications to the job description. **Motion by Burns, second by Fitzpatrick, to approve the City Finance Director/Recorder/Administrator job description as modified. No discussion. Motion approved unanimously.** (Steve McKibben left the meeting at 9:00 p.m.) Discussion of compensation package for this position. Compensation would be \$20-\$25 per hour depending on experience. Discussed health insurance benefits. Probably offer individual coverage with a 10% buy-in. Clerk would have prorated benefits. Both positions would work ½ time or 20 hours per week. **Motion by Reed, second by Burns, to set the wage at \$20-\$25 per hour with other benefits to be determined later. No discussion. Motion approved unanimously.**

Council then reviewed the City Clerk/Administrative Assistant position. **Motion by Burns, second by Reed, to approve the City Clerk/Administrative Assistant position with the corrections suggested and proceed with posting of the jobs. No discussion. Motion approved unanimously. Motion by Burns, second by Reed, to set the wage for City Clerk at \$15-\$18 per hour.**

2. Permit Process Update – committee had nothing to report.
3. Cemetery – a request was received to add curbing and crushed rock to a family’s plot. City ordinances do not allow this, however, a Mosier Cemetery, Rules and Regulations, states they are allowed if they are flush to the ground. The purpose of no curbs, etc. is for ease of mowing. Council stated they would be willing to examine the ordinance, however, in response to the request, we must reply we are sorry but must follow the City ordinances. Discussion of cemetery fees. Council remembered raising the cemetery fees, particularly the cost of a plot. Reeves had not located the most recent document and quoted \$200 for a plot. Consensus among Council to only charge the \$200 fee quoted for a sale.
4. Christina LaFever had requested Council consider moving the chemical toilet from the Totem area over to the old gas station property as she and Jeff (Survival Garden) get frequent requests for a rest room. Council had concerns about it not being on City property and other businesses complaining. It is now centrally located in the downtown area. Discussion will be continued when LaFever is in attendance.
5. Scheler CUP application – Council consensus to elevate this application to a public hearing.
6. Engineer John Grim received a quote from Pacific Intertek to do the sewer collection system video inspection and cleaning. They did the downtown area in 2005. This quote is for inspecting most of the remaining collection system. The quote is for \$6,562. **Motion by Burns, second by Reed, to authorize John Grim to proceed with the sewer inspection work with Pacific Intertek for a cost of \$6,562.00. No discussion. Motion approved unanimously.**

COMMITTEE REPORTS—All committee reports were suspended due to the time.

CORRESPONDENCE/STAFF REPORTS—Cleanup Day is scheduled for May 18th. Carl Gregory will work with the trash service. OMI report for the month of April was distributed. A letter from League of Oregon Cities requesting city photographs for use in their calendars was distributed. A financial graph report for April YTD was provided by Finance Director Barbara Irving.

Meeting adjourned at 10:05 p.m.

Approved this 5th day of June, 2013

Attest:

Andrea Rogers, Mayor

Jeanne Reeves, Acting Recorder