

**2013-2014 BUDGET/STATE REVENUE SHARING HEARING
AND
MOSIER CITY COUNCIL MEETING**
Mosier Creek Terrace

DATE: June 19, 2013
7:00 p.m.

Council: Mayor Andrea Rogers, Kathy Fitzpatrick, Steve McKibben, Arlene Burns, Emily Reed, and Christina LaFever
Staff: Barbara Irving
Audience: Mary Lou Perry
Absent: Peny Wallace

BUDGET HEARING

CALL TO ORDER

The Budget Hearing was called to order by Mayor Andrea Rogers at 7:05 p.m. and roll call was taken.

- a. Discussion/Public Comments. The Mayor opened the floor for discussion and public comments. None was given.
- b. Motion by council member Fitzpatrick, seconded by council member McKibben to adopt **Resolution 2013-08** Declaring Election to receive State Revenue Sharing. Motion passed.
- c. Motion by council member Fitzpatrick, seconded by council member McKibben to adopt **Resolution 2013-09** Budget Adoption, Making Appropriations, Levying Taxes & Categorizing the Tax Levy for 2013-2014. Motion passed.

The Mayor closed the Budget Hearing and opened the regular Council Meeting at 7:11 p.m.

ADDITIONS OR CORRECTIONS – Finance Director Irving asked that a discussion on water leaks be added to the agenda following V. Consent Agenda.

BUSINESS FROM THE AUDIENCE— None

CONSENT AGENDA

- 1) Approval of Minutes, June 5, 2013.
- 2) Review/Approve Bills

A motion was made by Council member Fitzpatrick to approve the consent agenda. Council member Burns seconded. Motion passed unanimously.

BUSINESS

1. Resolution #2013-10, a Resolution Transferring Appropriations within Funds for 2012-2013 Budget.

Motion by Council member McKibben, second by Council member Burns, to adopt Resolution #2013-10. Motion approved unanimously.

2. Bank resolution for new Check Signers.

Columbia Bank is requiring that a motion be made removing the signers that are no longer signers and listing the new signers. A bank resolution is also required to be signed by the new signers and requested that a bank agreement with informational paperwork on all new signers be done. **Motion by Council member Burns, second by Council member LaFever, to remove Tim Mortenson, Jean Hadley and David Princehouse as check signers and the new check signers will be Andrea Rogers, Kathy Fitzpatrick, Emily Reed and Arlene Burns. Motion approved unanimously.**

3. Centennial Bookkeeping Request.

Council member Reed asked at the last meeting if the City could receive donations for the Centennial Celebration in 2014 and use those donations to pay for purchases, etc. Finance Director Irving did some research and found that the City could do that if they first set up a Trust fund and enact an Appropriating Resolution to spend the received donations. Discussion on the logistics of the process. More discussion/research will need to be done. Finance Dir. Irving will find out if a separate checking account is required, and Council member Reed will get a more accurate dollar figure of expected donation items so an accurate budget can be set up.

4. Training Budget.

Council member Fitzpatrick took 2 League of Oregon Cities courses for \$225.00 and two other courses totaling \$260.00. The City paid for the League of Oregon Cities courses with Fitzpatrick to reimburse the City, and Fitzpatrick paid out of pocket for the other classes. Since there is still \$1,450 in the Budget for Training, Council member Fitzpatrick is asking if the Council would pay for those courses.

Motion by Council member Burns, second by Council member LaFever, to reimburse Kathy Fitzpatrick for the \$260.00 that she paid for classes and absorb the League of Oregon Cities training cost of \$225.00. Motion approved unanimously.

COMMITTEE REPORTS—

1. Cemetery Committee – Council member Fitzpatrick reported that Penny Kennedy had come into the City Office to share that she was studying the State Road Cemetery and offered to help us with our records. Fitzpatrick is also looking into software and is asking Bob Huskey, Idlewilde Cemetery, Hood River, for recommendations.
2. Park Committee – Council member Fitzpatrick is putting up flyers for the Park Host Position. Passes need to get out ASAP.
3. Public Art Committee – none
4. Personnel Committee – under Executive Session
- 5.

COUNCIL COMMENTS –

Council member Fitzpatrick stated that the **UPRR property** is no longer for sale. The City still has a lease on the land for the next 6 – 7 years. UPRR is looking (possibly) for an expansion of their tracks through Mosier. UPRR is anticipating higher volume of traffic due to the contracts for the exporting of coal and crude oil through the Gorge. Council member Fitzpatrick reported on the Mosier Hub and the work on how to move bicyclists and pedestrians through the Hub. In talking with ODOT, Kathy was able to have a survey done –paid by ODOT- that will give us options.

Mayor Rogers would like City of Mosier to join The Dalles Chamber of Commerce and could attend Friday meetings. Mayor Rogers will find out the cost.

CORRESPONDENCE/STAFF REPORTS—None

The City council recessed the regular meeting and opened the Executive Session at 8:15 p.m.

EXECUTIVE SESSION – UNDER ors.192.660(2)(A), 192.660(7) EMPLOYMENT OF PUBLIC OFFICERS AND EMPLOYEES.

The executive session was closed at 9:00 p.m. and the recessed regular meeting was reconvened.

Motion by Council member McKibben, seconded by Council member LaFever to offer candidate Kathy Fitzpatrick the Administrative Assistant/Clerk position starting at \$15.00 per hour to begin as soon as she is available. Motion passed. No benefits at this time but they may begin after a probationary period to allow time to clarify and determine those benefits.

Motion by council member Burns, seconded by Council member Reed to conduct a second round of interviews with top 2 candidates Harry Staven and Barbara Irving to allow for better understanding of skills, interest and abilities as they relate to Mosier and have other staff and council members meet them and weigh in on the decision in an informed manner. Motion passed.

Council asked that the Personnel Committee work with office staff to develop the compensation and benefit program.

Meeting adjourned at 9:37 p.m.

Approved this 3rd day of July, 2013

Attest:

Andrea Rogers, Mayor

Barbara Irving, Finance Director