

# CITY OF MOSIER

small enough to make a difference

## MOSIER CITY COUNCIL MEETING

September 19, 2018 at 6:30 P.M.

*Mosier Senior Center at 500 Second Ave*

I	6:30pm	Call to Order (please silence or turn-off cell phones)	
II		Agenda corrections or additions	5 min
III		<b>Business from the Audience</b> —This is an opportunity for Mosier residents and anyone else to express concerns, needs, or opportunities. Please keep your comments succinct and under two minutes. You may bring in written materials for Council and Staff to review. The Mayor can assign the issue to a future Council meeting, to a Council Committee, or to staff. Please realize that council cannot offer any response immediately, but will give the matter due consideration.	10 min
IV		Approval of: 09/05/18 - City Council Meeting Minutes	
V		<b>BUSINESS</b>	
1.	6:45 pm	Report on SF Mayor’s Climate Conference – Mayor Burns	15 min
2.	7:00 pm	Gorge Happiness Month – Councilor Reed	10 min
3.	7:10 pm	City of Mosier – New Logo Ideas – Councilor Reed	15 min
4.	7:25 pm	Water Operator/Maintenance Position – Colleen Coleman	15 min
5.	7:40 pm	Mosier Mounds – Councilor Wallace	15 min
6.	7:55 pm	Announcements	5 min
VI	8:00 pm	Adjourn	

City Council  
September 5, 2018

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Council: Mayor Arlene Burns, Ann Van Osdol, Lacy Gries, Peny Wallace, Acacia Berry  
Staff: City Manager Colleen Coleman, City Attorney Laura Westmeyer, City Recorder Jayme Bennett  
Absent (excused): Emily Reed, Witt Anderson

**I CALL TO ORDER – Cell Phone Reminder and a gentle song of Kumbaya 6:30 p.m.**

**II Agenda additions or corrections- none**

**III BUSINESS FROM THE AUDIENCE**

Marc Berry: Proposing a consideration of a ban on cigarette smoke in the City of Mosier. Presenting an FAQ material packet and sample ordinance in a city he visited (Laguna Beach). Suggests Mosier consider a similar ordinance that would encourage healthy choices, clean air, less littering and reduced fire risk.

Councilor Wallace asked what size the city was, Mayor Burns asked if there was resistance, Councilor Wallace asked how it was enforced, Councilor Berry asked about a public education component that would be a potential alternative to making an Ordinance. Mayor Burns suggested a different message, such as: "Smoke Free" rather than "No Smoking".

Councilor Van Osdol stated concerns about discontent in the community and how it would be perceived if we were all walking around policing each other. Also, imposing views and beliefs at a Council level regarding personal habits and health decisions may not be the best approach given there are already state and local laws that prevent smoking near buildings, on public property and in public parks.

Mayor Burns: We will get all information and Colleen Coleman will collate it and Council will read it and get it in the future meetings for further discussion.

County Commissioner Scott Hege: Google has always had Google Fest – (an opportunity to provide community education on what they do). This year they had a focus on Grow with Google, with booths set up for learning about security (online awareness), and specific Google IT certification programs. It takes 8-12 months to get certified, (costing only \$300.00-\$400.00). The average starting salary is \$52,000.00 with a 100% immediate employment rate. There was about 2.5 times the registration they were anticipating for the event, so the turnout and community engagement was positive.

Mayor Burns asked Commissioner Hege to report on any Union Pacific Mediation updates.

Commissioner Hege stated the 9th circuit appeals judge led the meeting, it appeared to be effectively unionizing stakeholders etc. Generally optimistic but a long way from finalizing terms. The path forward will not require public process, comment etc as it did last time. It will be more of a consensus among stakeholders' agreement.

Mayor Burns: we appreciated the meeting with your attorney and we take this double track seriously for our community, and it will impact us in ways we cannot measure.

Councilor Van Osdol: what was the result?

Hege: Union Pacific says this is a bottle neck and requires additional length to reduce the traffic overall. Wasco County denied it based on Tribes Treaty - we don't have rights to determine this, only the Tribes do.

It's Union Pacific and Tribal discussion only. Largest concern for the Tribes was access to water or access compromised by trains etc.

Hege: it was very clear that all people at the meeting had no authority to make decisions. They all report to other entities, or internally.

Mayor: Did they have to ask Friends of The Gorge? Was there a 9th circuit decision on that? Columbia Gorge Commission says they are federal law as well and have authority.

UPRR acknowledges public trust lost via the Mosier derailment, they are aware that trust is a key component and eminent domain as well.

#### **IV APPROVAL OF MINUTES:**

**Motion: I move to approve the minutes with the correction of the spelling of aesthetics**

**First: Gries**

**Second: Berry**

**Discussion: none**

**Vote: all in favor**

**6:55 p.m.**

#### **V BUSINESS**

WORKSESSION – Transient Lodging Tax (TLT)- Laura Westmeyer

HB 4120 - State Approval: Cities can tax short term rentals, State is taxing it, and with the funds collected, there are requirements for how you spend them.

TLT: a tourist pays tax on 30 days or less of their stay. Money goes to City, 30% goes to General Fund, 70% to tourism related facilities or promotion. Hood River had TLT prior to 2003 - therefore they do not have to adhere to the 70/30 model.

Similar to the marijuana tax participation- we don't have retailers - but if we did - we as a city can tax them.

Authority would come via noticing a requirement to register. The existing online platforms (Air B and B, VRBO etc) will be required to get the money to the City automatically, the individuals will need to still file if they don't use a platform.

MAYOR: rules to register a short-term rental (STR) are not currently required or enforced. Public notice would be required.

Hood River used TLT as a method to understand nonconforming use, not enforce it.

MAYOR: Bathroom maintenance is a good example of what to use this money on.

Administration solutions for small cities are being reviewed at a State level to assist with compliance and paperwork.

ACACIA: Let's make a work plan for the ADU/affordable housing regulating etc. and get it on an agenda.

HRC has regulated short term rentals in land use form, City HR regulates in a business license form. Manzanita does as well. HRC used eco northwest initially.

Enforcement would come via ordinance, auditing authority comes with the ordinance, require business license etc.

Discussion carried on.

Who is Tax Administrator? City Recorder

Tax collector is the host/owner, just as it would be if it were a hotel.

What is the process for getting them to register?

Review my samples in the packet, we would modify it as needed.

Remittance form which is simple.

ACACIA: recommends a longer response time in section 5.10.1.50

If a resident thinks we charge too much - city needs to respond within the same time frame the resident is expected to respond.

Internal policy could reflect this:

.160 - tax administrator can change rules and regulations-

ACACIA: Staff regulation and amendments (e) make recommendation to council

REED and ANDERSON not here - they both wanted to talk about where the money would be going. - Public outreach, and communication to public in general.

MAYOR: Goal to implement by Jan 2019

Laura: do you want STR info yet?

Mayor: who does this analysis of the community (compliance people)- we would like to work with them if possible.

We will put both the STR and TLT on for future agenda in October when Emily and Witt are here too.

## **V.2 GLOBAL CLIMATE C40 SUMMIT (Mayor)**

GCSC40- Governor of California invited Mayor Burns, she will be driving to California and leaving Sunday.

There are challenges that they would like Mosier to meet, and some commitments. Not that different from the Chicago charter that we committed to last year.

For us to do anything, it's much less complicated than a larger city. We are small. One thing is to dedicate a 2020 deadline plan on how we are addressing things. (this is data collection, and we can be a template for other small communities) -

Be part of solution not part of the problem

Green development

Net zero

Governor of Washington and Mayor of Portland and Gresham are going.

Declaration that science has a place in decision making and should be used, the chart she made shows the steps, please refer to packet Mayor Burns handed out.

Net zero carbon building declaration - for City buildings - own occupy and develop assets that are net zero by 2030.

Regulations and planning policy - not public buildings - ie: you're registered for short term rental - before we issue that permission, we make sure they have a level of compliance -

Campaign for what's already out there (several resources free and nominal available to the community already).

Energy production and consumption – measuring existing data

Commit - find fund

Zero waste declaration - solid waste production - tertiary outfall plant would be an example

Green and healthy streets - slo-mo planting, bio-swales, trees, low carbon transformation, helping people that don't have money achieve economic benefits from this.

Train wreck put Mosier on the map to be a little voice on the larger conversation.

Has to work on a micro and macro scale. - everybody is sharing resources and trying to up their game together.

### **V.3 SMALL CITIES ALLOTMENT**

Change location of initial improvements to better tie into other infrastructure work: end result: new project is North side 3rd Ave. rather than Washington St.

Oregon to Idaho - Riverside sidewalks and street trees

Safe routes to school plan, TSP already have this on their plan, so it ties in cohesively.

**I make a motion to approve the change of the scope of what was already approved for the sidewalk improvement on Third Avenue, Oregon, Idaho, and Riverside Street.**

**First: Peny**

**Second: Gries**

**Discussion: none**

**Vote: All in favor**

**8:20 p.m.**

### **V.4 SAFE ROUTES TO SCHOOL APPLICATION UPDATE (Colleen Coleman)**

Oregon infrastructure program strong emphasis on walk and bike to school this year. Requirements to participate or apply are as follows:

1. Title 1
2. 1-mile radius
3. Food vulnerability

First section of HWY 30 improvements is one of the three identified projects for our TSP.

We need to select one of the three projects for our first one.

Rock Creek Entrance –

1. Most dramatic entrance to town
2. Taking out the V and making a T in the proper place, and it is across from the school

That portion of the road is not scenic HWY 30 (worth noting)

ODOT spends the 550k and said we could use it as a match - we have a 2-year window in the grant cycle.

Pre-app done, full due in future- let's add this to the Sept. 19th mtg.

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Peny: have you invited the principal of the school to participate in this selection or is ODOT coming?

Colleen: Great idea. I will ask David from ODOT and the school Principal.

## **V.5 ANNOUNCEMENTS**

Ann Van Osdol: Gave a report on the neighborhood watch program which is more comprehensive than crime, it is an emergency alert and prevention tool, how to reach the valley in a true state of emergency.

Sept 15th safety event in The Dalles at cascade square, Mosier, Mid-Col. Fire, Police, Sheriff are all there to present safety and preparedness talks.

Informative numbers and useful information in the newsletter for all community members.

Neighborhood Watch (NW) will be meeting at the Senior Center in October, so people can come and learn and ask questions - it is free to participate, and NW signs are also free.

Marty McGee didn't want to run against anyone, so she is around to help us with the PR and communication and news as well as any special projects.

Colleen: We are painting the City Hall and removing the stained carpet. We are trying to make the building more comfortable to accommodate meetings, the public, and work sessions now that there is more activity in town. This will require the removal of some of the larger furniture.

**ADJOURN – 8:45**

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*A review of hundreds of studies has found that happier people have better overall health and live longer. While some is determined by our genetics or environment, 40% of our happiness in in our control and can be increased through habits.*

## October is Gorge Happiness Month

You are receiving this because you've been a partner or we've talked in the past about participating in Gorge Happiness Month.

Happiness Month is 31 days celebrating the 3 habits shown by science to make us happier. So the goal of Happiness Month is to inspire the entire Gorge to **make happy a habit** by doing the daily 3 during the month of October: **gratitudes**, **acts of kindness** and **moments of silence**.

**By helping to spread the word, it helps keeps the habits front of mind. In exchange we'd love to help spread the word about your business or organization.**

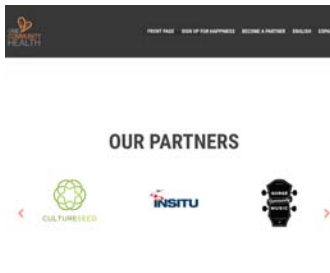
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Here are the ways we promote our partners:



Gorge Happiness Month website with links to your website



Our daily happiness newsletter in October with photos and links.



One Community Health Facebook page

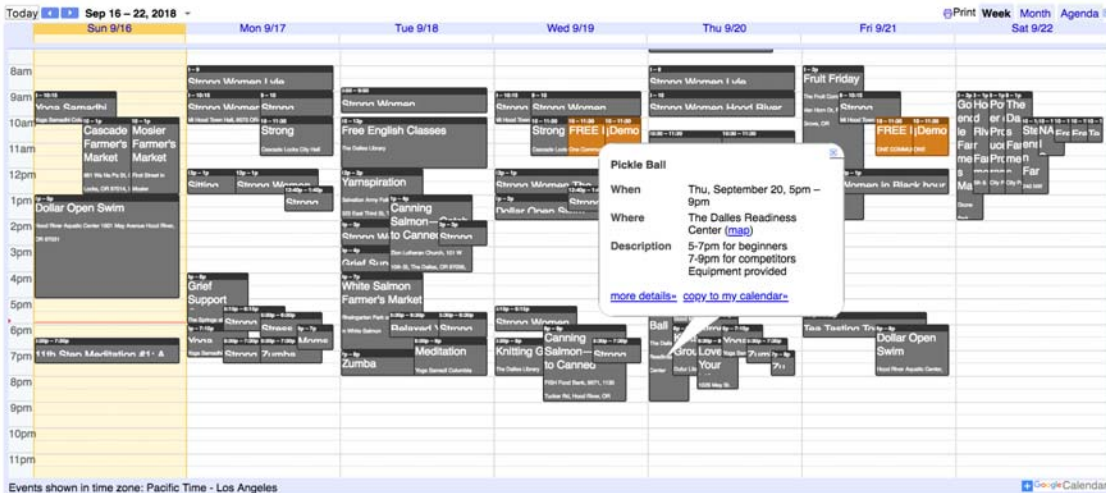


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And we can feature any of you free (or extremely low cost) event or class on our new



**Interested in participating?  
Here are 6 easy ways to be a partner:**



**Have everyone on staff participate**

Did we mention that happy people are more productive? Staff or members can participate by doing the 3 daily habits during October. Then simply remind people throughout the month in various ways such as internal emails or newsletter, or just having folks list a gratitude at the start of a staff meeting.

**Hang a free poster in your staff room**

Call us to order a free wall poster and stickers for your staff to fill in. People can jot down compliments to each other as gratitudes and track the habits through the month.



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### Host a weekly group

For more impact, you can pull together a happiness group that meets once a week during the month to talk about the habits. An outline for groups can be found on our [website](#).

### Host an event or activity

We will promote any free classes and workshops offered throughout the Gorge during October. Organizations & businesses have hosted cooking classes, movie showings, outdoor hikes, yoga classes, workshops, journal making, uke lessons, gratitude jar making and more.

The only constraint is that events are free and open to the public. We can also help find venues and will help publicize throughout the Gorge.



### Randomly give away small things to your customers

What better way to remind people about Gorge Happiness Month than a random act of kindness? Examples include cups of coffee, gift certificates, fun little toys, candy, etc.



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## Help Spread the Word

The more people we reach, the merrier - literally.

Starting in September, we'd love your help in letting people know about the habits and activities of Happiness Month. Facebook posts, posters in your store, a mention in your customer/member newsletter, a lunch special name after a happiness theme... any thing to let people know.



If you are interested in participating in any of these ways (or have a new idea), **please send us your logo and let us know what you plan to do.** We'll add your organization to our website and feature you in our emails and social media. We may even make a video!

Don't hesitate to call with any questions or to set up a time to talk.

Emily Reed

Gorge Happiness Month Organizer

[emily.reed@gorgehappiness.org](mailto:emily.reed@gorgehappiness.org)

503-360-3532



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[Click here to see the short video of the highlights of Gorge Happiness Month 2016](#)

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## Water Operator Position Staff Report

Meeting Date: 9/18/2018

Staff: Colleen Coleman, City Manager

Agenda Title: Water Operator Position

Agenda Action: Council Discussion and Decision

Fiscal Impact: Change the position from 30 hrs per week to 40 hrs per week, incur no extra expense this fiscal year and budget additional \$10 – 20,000 next fiscal year to secure qualified permanent full-time position

Source of Funds: By the time the water operator is hired this fiscal year, it will be October. The cost of securing the position for full time this year will be equal to the budgeted amount for a ¼ time position, incurring no additional cost—at \$20-22/hr. Highly qualified staff, asking for \$3 more per hr., will be an additional cost of \$5,000, which will come from general fund Engineering Services. Training for lower qualified staff will come from general fund materials and services budget.

Staff Recommendation: Fill the position at full time salary with benefits to catch up with needed maintenance and repairs to water system, as well as anticipate future development. This also meets requirements for on-call compensation. Typical on call compensation is \$60-100/hr. per call.

### Discussion from City Manager:

- Finding qualified staff to fill a part time maintenance/water operator position has been near impossible. All qualified applicants want a full time job.
- The position has been advertised in The Dalles Chronicle, Hood River News, League of Oregon Cities, and Oregon Association of Water Utilities for over two months.
- Currently there are two potential applicants, both asking for full time position with benefits.
  - 1 is highly qualified with a water operator experience as City of White Salmon water operator; and
  - 1 is qualified as maintenance/plumber willing to train to become a water operator and lives in Mosier.
  - Both options would cost the City about the same (due to training costs)—with need to increase the City's spending on personnel over the next fiscal year.

### Reason for a full-time staff position:

- 1) Difficult to provide City with secure water operations if staff is part time.

- 2) The City of Mosier has experienced rapid growth in the last three years, putting a burden on water utilities to provide support for:
- Restoration of the train derailment site in the city's downtown core;
  - Construction of new roads (including bulk water supply to ODOT for a 15 mile stretch of I-84);
  - Bulk water supply for construction of 3 new deep (1500 ft.) wells in the Mosier Valley;
  - Expanded fire services with rapid emergency response to the Memaloose, Dufur and Grass Valley fires;
  - New utilities construction for 20+ new homes over the last year alone.
- 3) This new burden on the City's water system is expected to continue, with plans underway for:
- Three additional deep wells in the Mosier Valley and construction of the City's new backup well;
  - Redevelopment of Rock Creek Park, with 2" water line, new public restroom, outdoor shower and cabin for park host (funded by Union Pacific Railroad) to be built in 2019;
  - New 8,000 sf public building to house fire district, city hall and community services (to be built in 2021);
  - New streetscapes throughout the city, with irrigated vegetated buffers, Phase I of Hwy 30 to be built in 2019.
  - Enterprise Zone
- 4) The City of Mosier's historic O&M budgeting practices were inadequate to meet current development plans and emergency services needs. The result from current development trends and past budgeting practices has put the City under unnecessary stress—especially over the last year. To remedy the situation, during the FY 2018/2019 budgeting process, the City Manager and City Engineer, established the need, with the budget committee's approval, to gradually increase the maintenance and staffing budget for the water system and secure qualified staff positions by investing toward future goals. The current budget supports a 30-hr/wk. position with health benefits. The request is for a 40-hr per week position with health benefits.

## Tanawashee Mosier Mounds Donation Staff Report

Meeting Date: 9/18/2018

Staff: Colleen Coleman, City Manager

Council Member: Peny Wallace

Agenda Title: Mosier Mounds

Agenda Action: Update from Council member Wallace and Council Discussion

Fiscal Impact: None

Staff Recommendation: Consider the donation of the Tanawashee Development portion of Mosier Mounds to the City of Mosier.

### **Under Consideration:**

- Jeff Miller and Steve Bachelder, owners of the Tanawashee Development would like to donate the portion of the Mosier Mounds in the development at Tanawashee Court, which is registered with the State Historic Preservation Office (SHPO) as privately owned and protected.
- City Council member Peny Wallace has been proffering the conversation between the Tanawashee owners, the City and SHPO, and is recommending the City consider accepting the donation as a protected preserve within the City limits.
  - This fall, large boulders will be placed around the property to deter any public trespassing
  - The city attorney and developer's attorney will write up an appropriate contract.
- Peny to provide more information at the meeting.