



CITY COUNCIL MEETING

Wednesday June 23, 2021 6:30 P.M.

Please join our meeting online or by phone at the following link or phone number:

Join Zoom Meeting

<https://us02web.zoom.us/j/83039991674?pwd=REtyOFJzUWV3d0Y2ZWJjb0t5S25yZz09>

Meeting ID: 830 3999 1674

Passcode: 971468

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PUBLIC MEETING MINUTES

June 09, 2021

Mayor Burns calls to order 6:30

Mayor Burns

Witt Anderson

Peny Wallace

Ron Wright

Greg Valitchka

Acasia Berry

Colleen Coleman City Manager

Jayne Bennett City Recorder

John Grim City Engineer

Additions or Corrections to the Agenda:

Addition: Financial update (waiting on Jayme to arrive to the mtg).

No business from the audience.

5/11 Executive Mtg Mins approval

Corrections on the minutes: Greg Valitchka was in attendance, marked absent.

Acacia: regarding the signature authority – it was oversight of your spending (to Jayme) as Pro Tempore not a spending authority.

Jayme explains the spending authority under the State of Emergency. City Council requests review of expenditures going forward. In the new budget year, we will produce a list of the expenditures and possibly revisit Colleen's spending authority so it can adhere to the budget rather than the \$5,000 limit. The services that are contracted are already rendered prior to payment, therefore the spending authority/payment is a moot point. Jayme is not on the accounts as a signer. Whatever the City Council decides is appropriate for a way forward, we will implement.

Acacia would like to also review our internal control policies and help with revisions and feedback if needed. Jayme also explains the roles and responsibilities have changed so much since the initial policies were created, that part of the audit will be producing new policies as corrective action.

Acasia Berry makes a motion to pass the minutes from 05/19 with the above-mentioned changes.

2nd: Ron Wright

All in, no opposition, motion passes 6:45

Approval of Exec Session Mins: Acasia would like to mention the minutes are limited to attendance, arrival, and departure times.

Jayme will revise the minutes to strike the discussion and show attendance, start and closing time.

Acasia would like these minutes moved to the next City Council Meeting for approval along with the May 12 Public Meeting Minutes.

John Grim has a letter from RH2 to the City and John Grim reviewing the bid selection for USDA project. USDA has reviewed and agrees with the recommendation for approval of selection. John Grim reviews the criteria and process for the council.

Questions:

Mayor Burns asks about the bathroom project at the WWTP – John Grim is first speaking with USDA, then will circle back.

Acasia inquires about the HVAC line-item amount. John Grim explains the quote process for the materials and supplies went in the site development portion of the bid.

Colleen also reminds Grim to keep an eye on change orders. A low bid can often result in change orders.

Witt Anderson moves that the City Council in their capacity as the Contract Review Board for Mosier, awards Phase I of the Water System Improvement Project to Odyssey, as outlined in RH2's letter.

2nd: Peny Wallace

All in, no opposition, motion passes 6:52

Jayne emails the spreadsheet to City Council to show the fund balance used to prepare the budget for FYE 2022-the QB file is split between the new bookkeeper and the City Hall. The information has not been updated, so all reporting is coordinated between Tammy and Jayme. The spreadsheet is not the new chart of accounts, and the dates are not accurately reflected.

The new FY 2022 will have quarterly financial reporting along with supplemental budgets. Supplemental budgets are very common and allow for more participation in projects for the City Council.

The spreadsheet does not reflect the items that require manual entry into Quickbooks via journal entries at the end of the fiscal year. Jayme will produce a budget performance document for the next meeting.

Mayor Burns also wants to encourage our subcommittees with all of their hard work to update council as they see fit or appropriate.

Ron Wright explains the process the STR committee is using – reviewed the survey process and approach. Greg Valitchka also spoke to the process, echoing Ron's words. Mayor Burns also suggested additional resources to be utilized (LOC).

Synopsis being evenly split between no regulation to regulation. Overwhelmingly, sense of community and small town feel was a priority across the board.

Mayor Burns thanks the subcommittee for their hard work.

Witt Anderson Update on Rock Creek Park:

Colleen received some input on the fee structure of the 50.00 park pass. Several people attended the Parks Committee meeting. Mostly local residents: Emily and Nate Stranz, Wilton (Martin?), Bonnie Fromm, Colleen Coleman, John Bloomster, Witt Anderson, Ron Right, Pete Wright, Amy, Tiffany Stranz

History lesson post 1996 flood, the work done by volunteers, the train derailment. Maintenance issues were brought up. Conversation around the spit and the maintenance – tabled until later.

Colleen reviewed the city's participation, and showed the map of the boundaries etc. Revenue was reviewed, which led to the 50.00 discussion, aversion to it by some. The committee will receive free passes, if they choose. Those that do not have the finances to pay to park can reach out to City Recorder at the City Hall 541-490-7411 jayme.bennett@cityofmosier.com

Jayne suggests the mechanism for financial hardship qualifications go through CAP as an objective third party.

This is just a committee that provides advice and recommendations, not a decision-making authority. Risks (tree maintenance, safety etc) were discussed and identified.

Deconflicting the issues with kiting and small children were discussed as well as access to Mosier Creek for other park users.

Jayne mentions the school children are a large population of park users.

Mayor Burns also comments on the school children using the park and being grateful to learn that they are doing outdoor classes there. She wants to ensure the school is considered with our efforts on the parks committee. Also wants to note the bathroom solution at the WWTP could really be a good one, as we are able to provide the amenity, we have not abandoned it.

Colleen wants to also propose solutions and drawings, rather than an open concept for feedback. This will assist folks with being caught up on the process in the past, and how we got to where we are.

River float day proposed: everyone is open to the concept, the date will be discussed and decided at the next meeting. This is a social event, not discussing or deciding on city matters. This is an opportunity to team build and connect with nature and celebrate.

Adjourn 8:05